

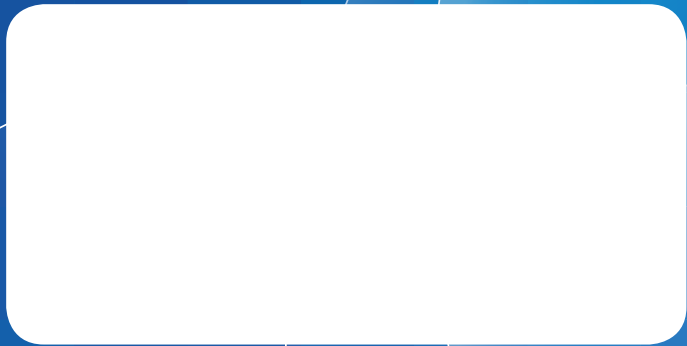
## What you need:

- Standard DL envelopes

## Instructions:

1. Add your company name and address in the spaces indicated
2. Place the envelope face up in the rear paper tray of your Epson WorkForce printer, with the flap side on the left. Use the paper guides to hold in place
3. In your printer settings, change Paper Source to "Rear MP Tray", Paper Type to "Envelope", Orientation to "Landscape" and Document Size to "Envelope DL". Also tick the "Minimise Margins" box
4. Make sure colour is set to "Colour" and quality is set to "Fine"
5. In the Adobe Reader print dialogue, select "Actual size"
6. Print and use with your letter templates to add professional flair to your business communications





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